



## Creative Living Fellowship

*A Community of Care, Opening Hearts and Incubating Dreams*

### **BOARD OF TRUSTEES MEETING MINUTES**

**Sunday, June 17, 2018**

Michelle Davis, R.Sc.P., President; Carla Monterroso, *Secretary*; Dustin Snyder, *Member*; Diana Golden, *Member*, Roger Webb, *Vice-President*

**Attendance:** Sandy Gibbons, *Member*; Catherine Cohen, *Treasurer*; Rev Michele Whittington, *Sr Minister- absent*

#### **Ministry &**

**Staff:** Deborah Covington, *Business & Finance Manager*;

#### **Loving Exercise:**

Deborah Covington

**Call to Order:** At 1:03 by Michelle Davis, R.Sc.P., *President*

For review, the Board of Trustees Meeting Agenda and supporting documents were emailed prior to the meeting.

#### **Opening Prayer:**

**High Watch Held by:** Karen Nestor

#### **Accomplishments and Areas of Improvement:**

Accomplishments:

- 7 first time visitors today!
- Bountiful Bees are doing a great job
- Friday was a beautiful honoring of the Lonnie and there were 7 different centers represented.

Improvement:

- How can we connect with the people that were at Lonnie's service and invite them come to church
- Additional music artists – more energy and wow
- Use the monthly visioning group – Focus on what we want.

#### **Business Agenda:**

#### **Consent Agenda Items:**

Approval of May 2018 minutes



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Roger moved for approval of all consent items, Dustin seconded, no discussion. Motion carried.

**Secretary's Report:** Carla Monterroso, *Secretary*

Carla reported that there has been no recent meetings or activities.

Carla will provide the annual visioning leader lists to Michelle Davis to review the core groups and leaders that have committed to taking steps.

**Business /Operations Report:** Deborah Covington, *Business & Finance Mgr*

**Property:**

- Not spending money on anything that is not absolutely necessary
- The valve on the water heater shows extensive erosion and needs to be replaced. Also, the rotted wood in the storage area where the heater is kept needs to be replaced. (STILL NEED)
- It was suggested by the solar inspector to have wire wrapped around the border of the panels to keep debris from collecting underneath. This item has not completed. 4/15 - Dennis Deppe cleaned the solar panels. He may be interested in doing this quarterly. We offered \$130 qtrly. (STILL NEED)
- We need a PowerPoint person for 2<sup>nd</sup> service.
- Our pest control service man has suggested installation of something that will keep birds off the roof edging over the solar boxes. The bird droppings are ruining the paint. Dennis will investigate what would work best without causing harm to the birds. (STILL NEED)
- Deb reported that she had conversations with the manager of the office complex to the south and he has agreed to consider putting a gate in the middle of the block wall creating easier access to both parking lots. I have two names who do block wall work and will get estimates from them both for discussion with the manager. Deb waiting on an estimate at this time. (On GOING AND NEED ESTIMATE )
- We do still need a handyman – to complete the pending items.
- Holding for the hiring of our bookkeeper. \$25 per hour for bookkeeper – 20 hours per week max. Focused on hiring someone with Quickbooks experience. Day to day input and creating financials, Dee Dee Moriarity is the leading candidate.



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- For the Business & Finance Manager to increase responsibilities to those of Director of Operations there needs to be a pay increase. Amount of increase to wages to be determined. It has been the pattern in the past when we experience a period of lower income we start taking away money from individuals paid to do work.
- NEW: We will need a landscaping company, the low quote was \$400
- NEW: COX cable - Try some changes and then we can report back to COX. Dustin will also review the channels and if they can be shut-off for Sunday. Reset the modem for Sunday mornings too. Roger has offered to contact Cox for further changes.
- SEVA opportunities for community can be improved. Taking to the visioning board for additional thoughts on how to get work items completed.

**Treasurer's Report:** Presented by Deb Covington  
166 ytd average attendance  
\$6,320 ytd average weekly income

P&L by Class review:

**Creative Living University:**

May total net = **-\$788.43**  
Year-to-date net = **-\$1,806.15**

**Operations:**

May total net = **-\$2,957.98**  
Year-to-date net = **-\$14,422.40**

**The Wisdom Center:**

May total net = **\$64.15**  
Year-to-date = **\$82.95**

**Totals:**

May total net = **-\$ 3,682.26**  
Year-to-date net = **-\$16,145.60**



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**CLF Circle Update:** Report from Dr. Bobbie Croddy shared by Roger Webb

Conducted a Spring Open Enrollment for the circles in May and received a good response. Have been placing applicants in various circles and have placed approximately 18 people in the circles so that all circles are full but 1. It takes time for the individual circle leaders to meet with the applicants and see if they are a good fit for their circle. We trained 2 new circle leaders [Lisa Wallman and Suzanne Chitty]. That brings the number of circles to 13.

The quarterly circle leaders meeting is June 24.

**Board Updates:** Rev. Michele absent.

**Updates will be provided in July**

- **Board of Ecclesiastics**
- **Board of Regents**

**Senior Minister's Report:** Rev. Michele-absent

**President's Report:**

Michelle Davis reminded us to introduce ourselves to those who we do not know at service. Use our Board of Trustees title to help congregants to feel even more connected and confident.

As Board Members anything we volunteer for we are fully responsible to find replacement and follow through until assured of commitment transfer. Be cautious of communicating via email with the correct group for the topic and make sure you receive responses from all who you contacted. Either copy ALL or go direct.

**Old Business:**

Live streaming is working well with the exception of repeating Wifi interruptions (see B&F Mgr. report for details).

Farmer's market is going to be on Friday evening with a name change to "Date Night" Greg Peterson is going to be involved with teaching information for Urban Farming. Deborah will provide email with detailed plans to all members. All members are to respond within 48 hours with any questions or concerns.

Service Angel Recognition - Moved the luncheon to October 20<sup>th</sup>. Roger and Carla to have pre-planning meeting asap. Orange – Color Theme. Journey through the Chakra's



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Bronze plaque for Lonnie Whittington can be created for \$575 and placed on the grounds. We could do a special contribution to purchase and at the same time they could vote on the picture. Nicole and Michelle will work together on that project.

WebPages – We can eliminate the BOT pages and the superfluous pages and links. Regents also wanted their webpages removed.

#### **New Business:**

\$2576 to tithe for May

Tithe Requests:

From Michele Whittington to New Vision Center for Spiritual Living– For the touching and amazing Celebration of Life Service for Rev. Lonnie

Joyce Buekers TO Harp Foundation (returning to Joyce for additional info)

Held over requests from May's meeting:

Deborah Covington to Stacy Joy Music for Seva with the music – during our recognition of Rev. Lonnie service

Deborah Covington to ANTN

Crystal Britt to Arizona Trans Gender Youth and Parent Organization AZTYPO.org

Flannery Diehl to Keisha Jones for Seva in Farmers' Market

JUNE: Dusitin motioned for ½ to go to New Vision Center and ½ to AZTYPO.org, Dianne seconded. No discussion – motion carried.

Roger will be absent for the July meeting. Catherine will be absent for the October BOT meeting.

**Next Meeting:** July 15 at 1:00pm

**Meeting Adjourned:** At 2:46 pm by Michelle Davis, R.Sc.P., President

**Closing Prayer:** Karen Nestor

*Respectfully submitted by Carla Monterroso, Secretary Board of Trustees*