



CREATIVE LIVING FELLOWSHIP
Opening Hearts, Incubating Dreams

Board of Trustees Meeting Minutes
March 6, 2019

Attendance:

Board Members: Roger Webb, President; Marilyn Strain, Vice President, Gwen Garrett, Treasurer; Peggy Struble, Secretary; Catherine Cohen, Trustee

Ministry & Staff: Rev. Sherry McCreary, Senior Minister; Deborah Covington, Executive Director

Guests: Rasheryl McCreary, BOT Advisor

High Watch: Fran Peck

Call to Order:

President Roger Webb called the meeting to order at 1:12 p.m.

Opening Prayer: Fran Peck

CLF Board - Vision:

It is the intention of the Board of Trustees to create a stable financial base through a generous, connected community of care, love and friendship that joyously enables CLF to open the hearts and incubate the dreams of every individual who walks through our doors.

BUSINESS AGENDA

Consent Agenda Items: (Roger Webb)

1. A motion to ratify the Board's email approval of the revised 2019 Budget was made by Gwen, seconded by Marilyn, and approved unanimously.

Secretary's Report: (Peggy Struble)

2. A motion to approve the February 27, 2019 meeting minutes was made by Marilyn, seconded by Gwen, and approved unanimously.

Business/Operations Report: (Deb Covington)

3. A motion to prohibit smoking of any kind anywhere on the property or CLF campus was made by Marilyn, seconded by Peggy, and approved unanimously except by Gwen, who abstained. Announcements will be made to the congregation and no-smoking signs will be posted where appropriate, including at current ash trays.
4. Finance Report for week ending 3/2/19: Actual Income = \$13,656.00; 4T tithes since the class started in January = \$46,302.51.

Treasurer's Report: (Gwen Garrett)

5. A 1099 will be issued to CLF's current mortgage lender for all non-amortized mortgaged payments made over the last four years.
6. Rev. Michele will be removed as an authorized signatory on all CLF accounts.
7. The Board discussed but tabled further action on whether to transfer CLF's stock holdings into other types of investments.

Senior Minister's Report: (Rev. Sherry McCreary)

8. After thorough discussion, the Board agreed by consensus that a registered sex offender who attends services at CLF may attend the entire service, rather than be asked or required to leave when the children enter the service.

President's Report: (Roger Webb)

No report.

Old Business:

9. Refinance Update (Deborah Covington)
 - The broker has been sent the letter and copy of the budget he requested. The broker hopes to hear from potential lenders by the end of next week.
10. Lonnie Memorial Garden (Roger Webb)

- Deb and Rev. Sherry will check on sources for a copper plaque to honor Lonnie.
11. Policy/Bylaw review (Marilyn Strain, Catherine Cohen, and Gwen Garrett)
- No update at this time.

New Business:

12. Senior Minister Letter of Call (Roger Webb)
- An interim Letter of Call to become Senior Minister has been extended to Rev. Sherry. An official Letter of Call will be issued upon approval by the Members pursuant to the Bylaws.
13. BOT Vacancies (Roger Webb)
- Deb, Rev. Sherry, and Rasheryl will start the process after further discussion at the Strategic Planning meeting on Saturday
 - The process will include a new BOT Application Form.
14. Open/closed meetings (Deborah Covington)
- The Board agreed by consensus that BOT meetings will remain open to all CLF members but closed during Strategic Planning meetings.
15. Offering plates (Rev. Sherry)
- A reminder to empty all 4T offering plates was issued.
16. Zoom
- The Board agreed by consensus that BOT members may attend meetings by Zoom in private and secure locations.

Next Meeting:

Wednesday, March 13, 2019, from 1:00 p.m. to 2:30 p.m.

Meeting Adjourned:

President Roger Webb adjourned the meeting at 2:20 p.m.

Closing Prayer: Fran Peck