



# Creative Living Fellowship

*Opening Hearts, Incubating Dreams*

**Board of Trustees**

**Meeting Minutes**

**October, 27, 2021, 4:00 – 6:00 pm**

<b>Attendance</b>	Marilyn Strain, President; Mary Jayne Hyde, Secretary; Deb Pope, Member; Tarah Hamman, Member; Lori Keller, Member
<b>Ministry</b>	Rev. Dr. Sherry F. McCreary, Senior Minister
<b>High Watch</b>	Ronda Emmrich, RScP
<b>Guests:</b>	
<b>Absent</b>	Rasheryl McCreary, RScP, Board Consultant; Fran Peck, Member

**Call to Order** At 4:12 pm by Marilyn Strain, President

## **Opening Prayer**

Ronda Emmrich, RScP

## **Visitor**

None

## **CLF Board Intention**

Read by Fran Peck

## **Consent Agenda Items**

None

## **Financial Update**

See attached documents

## **Secretary's Report**

None

## **President's Report**

Policy Review - To be wrapped up by the end of this year. Deb Pope and Rev. Sherry will meet regarding getting Policies to Google Drive and Drop Box. Deb will put them in an Excel spreadsheet.

It is recommended that the following Policies be Retired: MIN-540, MIN-545, MIN-560, MIN-590, FIN-445



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FIN-469 and FIN-470 need to be revised and merged, with (1) a definition of an emergency; (2) that three bids are not required for an emergency; and (3) for any regular, non-emergency expense of \$500 or more, there must be three bids. FIN-485 to be reviewed and reworked.

Motion to Retire Policies: MIN-540, MIN-545, MIN-560, MIN-590, FIN-445.

And to Revise Policies: FIN-469, FIN-470

Motion by: Fran Peck

Second by: Mary Jayne Hyde

Motion Passed: Yes

Fourth Quarter Tithe- Rev. Sherry recommended that the Fourth Quarter tithe go to St. Mary's Food Bank.

Motion: To donate our Fourth Quarter tithe to St. Mary's Food Bank.

Motion By: Fran Peck

Seconded By: Deb Pope

Motion Passed: Yes

Articles IV, V, and VI of the Bylaws should be reviewed and updated, as needed. It is recommended that there be a review of all Bylaws so that they can be scheduled for a vote at the February Membership Meeting.

The BOT Orientation Book contains the new Bylaws.

## **Senior Minister's Report**

Rev. Sherry discovered that Rev. Jorge Suarez is no longer an Active Member, having deactivated his membership before previously leaving CLF. Rev. Sherry talked with him, requested that he reactivate his membership, and he agreed.

Rev. Sherry asked if the BOT would confirm him as a re-activated member.

Motion: To confirm Rev. Jorge Suarez as an Active Member, retroactive to August 25, 2021.

Motion by: Mary Jayne Hyde

Seconded By: Fran Peck

Motion Passed: Yes

Rev. Sherry also advised that a background check has been ordered for Rev. Jorge.

CLF received the \$1000 check from Joyce Peters' Estate



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Rev. Sherry advised that Founding Member Rev. John Halliburton is in the hospital. His daughter is flying into Phoenix on Thursday this week.

### Reminders Regarding CLF Events:

- Community Visioning – 3<sup>rd</sup> Sunday of each month - BOT Members were asked to attend and participate. In September, there was one BOT Member present, in addition to Mary Jayne and Fran Peck, who are also Practitioners. There were 14 community members present.
- Monday Evenings – Monday Practice with Rev. Jorge
- Tuesday Evenings – Community Connection Meetings with Rev. Sherry
- Saturday Mornings – The Ernest Holmes Book Study with Rev. Mary Jayne Hyde

Rev. Sherry reminded the BOT of the procedures for working with the CLF Staff. Any BOT Member having suggestions for, or needing assistance or support from, CLF Staff should give them directly to Rev. Sherry, who will handle the Staff assignments.

### **Next Meeting**

Wednesday - November 24, 2021 - 4:00 – 6:00 pm

### **Closing Prayer**

Ronda Emmrich, RScP

### **Meeting Adjourned**

At 6:19 pm by Marilyn Strain, President

Respectfully submitted by Mary Jayne Hyde