



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Friday, September 06, 2019, 4:00 - 6:00 pm

Attendees:

Marilyn Strain, *Vice President*, Gwen Garrett, *Treasurer*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, Jill Nagle, *Member*, Tarah Hamman, *Member*

Ministry: Rev. Dr. Sherry F. McCreary, *Senior Minister*

Guests: Rasheryl McCreary, R.Sc.P., *BOT Consultant*

Absent: Roger Webb, *Board President*, LaVerne Carrick, *Member*

High Watch: Fran Peck

Call to Order: At 4:09 pm by Marilyn Strain

Opening Prayer: Fran Peck

Business

Consent Agenda Items: None

Secretary's Report:

Approval of previous meeting minutes

Motion: To approve the minutes as corrected

Motion by: Mary Jayne Hyde

Seconded by: Gwen

Motion Carried: Yes

Treasurer's Report: None

Senior Minister's Report: Rev. Dr. Sherry F. McCreary

1. New member orientation

The New Member Orientation will be September 15, 2019

The following will be present for the new member orientation:

- Gwen as Treasurer
- Jill as Board Welcome Member
- MJ for CLF History

New Member Sunday will be September 22, 2019

Marilyn will be present for the New Member Sunday

2. BOT search committee

Marilyn and Rasheryl will put together the flyers for BOT openings

Each BOT member will talk to one CLF member who qualifies that they think would be good for a board position

Jill will make announcement on Sunday the 8th

Tarah will make the announcement on Sunday the 15th



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BOARD OF TRUSTEES Meeting Minutes

The application deadline for BOT prospective members will be midnight September 23, 2019
The applications will be reviewed on September 27, 2019 at the regular BOT meeting
After the review, the application information will go to Deb for background check and processing

President's Report: None

Rev Sherry

Rev Cindy's staff minister position will end at the end of October 2019.

Rev Sherry is reworking the staff minister team and she will determine if she needs one

ACTION PLAN REPORTS

1. VISITOR/MEMBER FUNNEL: Roger
No update
2. BOE/BOR DISSOLUTION and Policy Review: Marilyn & Mary Jayne
BOE/BOR Dissolution is being handled with the Gratitude Luncheon
Will meet soon to begin policy review
3. FUNDRAISING: Roger & Laverne
No Update
4. TECHNOLOGY: Gwen, Mary Jayne
Avi was here to plan work for the network and believes we are in good shape for the proposed work.
5. VOLUNTEER CORE: Jill
Jill provided volunteer opportunities to the 4T Prosperity Class and she got a couple of volunteers for needed work
6. PROPERTY: Marilyn & Tarah
 1. Tarah is scheduling trades to get estimates next week
 2. Paint – Tarah will check out the cost for having the block paint removed to expose the gray block on the exterior
 3. She suggests a neutral pallet for the campus to allow for future branding
 4. Power wash the fence
 5. The parking lot only needs asphalt resealing with paint striping
 6. Lighting - she suggests using LED lights for can lights in main building
 7. Holmes Hall – make it more rentable by raising the ceiling and changing light fixtures
 8. Sign – she is getting a quote for adding better lighting to make it more visible
 9. Kitchen upgrades – cabinets are in good condition, upgrade the countertop to make it more rentable. She suggests getting a quote for counters for the bathrooms at the same time
 10. Discussion regarding the gas stove in the kitchen. It is a top of the line piece of equipment and we may be able to sell it and replace it with an electric one
 11. Classrooms – new chairs, change out the light fixtures, add window in the open blocks that are now covered with Plexiglas.
 12. New chairs are needed for Holmes Hall also and she will get pricing for new user-friendly chairs
 13. Classroom building – move the bookstore to the practitioner room



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BOARD OF TRUSTEES Meeting Minutes

14. Have a movable partition between Troward and Emerson room and also between the kids' room to allow more flexibility for renting out
 15. Sanctuary – needs lighting upgrade with LED and new wall finish with white to lighten it up
 16. Tarah has a spreadsheet on google docs and it is available to the BOT. Tarah will get the estimates and bring the information back to the board to make decisions.
 17. There had been discussion about getting mold testing in the past, but that got dropped by an exiting board member. Tarah will get quotes for estimates for mold testing and this is a top priority.
 18. Rasheryl asked that we consider how we can rent this space in the future and make it appealing to most people. Furniture needs to be easily mobile for renters
7. SENIOR MINISTER INSTALLATION: Rasheryl
Rasheryl suggested we move it to January 24, 2020 because it is a very involved process and the installing minister will not be available in November. The board agreed. The Installation date is now January 24, 2020

Old Business

1. Property Keys/Locks
2. Letter of Call for Rev Sherry
3. Senior Minister Installation
See above
Gratitude Lunch for BOR, BOE and Circle Leadership is set for November 16, 2019

New Business

Rasheryl said for next meeting we have to focus on fund-raising for CLF

Marilyn asked if we could get the financial report prior to the meeting so we can review it prior to the meeting. Gwen agreed to send it out as soon as possible and up to a week prior to the regularly scheduled BOT meeting.

It was suggested we have the recipients of our tithes come on Sunday to share their experience with the tithe they received. Gwen asked for possible Sunday dates to give to the recipients, so they can schedule a day to come. Rev. Sherry will get some possible Sundays that will be available for this purpose.

We need Roger to plan the Food for New Thought

Next Meeting: Friday, September 27, 2019, 4:00 - 6:00 pm

Meeting Adjourned: at 6:00 by Marilyn Strain

Closing Prayer: Fran Peck

Respectfully submitted by: Mary Jayne Hyde