



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Friday, September 27, 2019, 4:00 - 6:00 pm

Attendees:

Roger Webb, *Board President*, Marilyn Strain, *Vice President*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, Jill Nagle, *Member*, Tarah Hamman, *Member*, LaVerne Carrick, *Member*

Ministry: Rev. Dr. Sherry F. McCreary, *Senior Minister*

Guests: None

Absent: Gwen Garrett, *Treasurer*

High Watch: Fran Peck

Call to Order: At 3:10 pm by Roger Webb

Opening Prayer: Fran Peck

Business

Consent Agenda Items: None

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Secretary's Report:

Approval of previous meeting minutes

Motion: To approve the minutes as corrected

Motion by: Mary Jayne Hyde

Seconded by: Jill

Motion Carried: Yes

Treasurer's Report:

Gwen was absent

Gwen emailed statements out prior to the meeting.

Roger noted that we are showing a loss for the month of August.

Marilyn asked if we could see more comparisons to last year and prior years for future reports, if possible.

Jill suggested that we include the monthly income/expense statements vs year to date so that we can see line items. This is not for explanation purposes but to have opportunities to review expenses like the landscaping or cleaning expenses. We have an attitude around finances that includes paying people well for their services but also making sure we are good stewards.

Roger asked about the expenses that were paid out of 4T tithe. MJ explained that tithing classes generally work this way, 10% goes to the organization that created the program and facilitator compensation is based on a similar formula. For the 4T class the BOR approved the facilitator compensation structure prior to the class being offered. The BOR noted that the compensation of 10% of tithe income would be less pay than a normal split for instructors.



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MJ noted that normally class fees are paid and show up as income and then class expenses are paid out and show up in various expense categories. Also, regular tithes that come are shown as part of the income and then various expenses are paid out. Maybe because 4T income and expenses was shown separate, it looks different than other tithes. After discussion, it was decided that no action was needed for this item.

Senior Minister's Report: Rev. Dr. Sherry F. McCreary

Rev. Sherry noted that board members agree to tithe and attend 4T and not all board members tithe or have attended 4T. Regular attendance at Sunday service.

Rev Sherry is going to ANTN and leaving on Tuesday and will be back on Friday October 4th. Rev. Karen Russo will be speaking on Sunday and Carrie will be the host fka minister of service.

We recognized 12 new members on Sunday and that is 20 since June of this year. That is an incredible number of new members.

We need to reschedule the BOT meeting for October because of the Prac Retreat. We will move it to November 1, 2019 at 4PM.

October 6, 13, 20 we will have tithe recipients for this year at our service to share about the tithes they received from CLF.

We have a concert on Sunday October 13, 2019 after service. John Stringer will do the music for service and then a concert after service. He is coming from Atlanta and Sherry would like for us to promote this.

The gratitude luncheon will be moved from Nov 16, 2019 to November 2, 11:00 to 1:00. Roger and Jill will get quotes by Wednesday October 2, 2019 for caterers. We will make arrangements by email.

Volunteer Recognition Luncheon fka Service Angel Luncheon will be December 14, 2019 from 11:00 – 1:00. This is a BOT sponsored function and Roger said he handled this last year and there is much to be done to have make this happen. We will need all hands on deck to get it done.

Property report from Deb:

All items on inspector list that Rick could do have been done. He is on a regular schedule to keep the campus clean and maintained. Board members noted the work he is doing is noted.

Two old items: The solar inspector suggested covering around the solar panels. Rick completed this. There was a suggestion to clean what was thought to be bird droppings on the paint and it was suggested that there be guards to prevent birds from the roof. Rick cleaned it and found that it was tree sap and we do not need any further action. The trees were removed.

During one of our storms, the foyer and Holmes Hall flooded while a class was in session. Janice Austin fell in standing water this week when she was here for a class. An incident report was filed. Janice refused medical treatment.



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A new payment machine for the bookstore will be up and running on Sunday and the volunteers are trained to use it.

Deb was given a quote of \$500-600 to winter seed the lawn. The board would like to have winter grass, but for a smaller price. Rev. Sherry will ask Deb to look into buying grass seed and ask Rick to do the work.

Marilyn will ask the Deb to speak to the gardener and ask them to cut the grass short in preparation for winter seeding. The board would also like to review the gardener contract.

Jill will meet with Sherry to discuss how to get volunteers for some of the work needed for gardening and other maintenance.

President's Report: Roger Webb

Roger would like for us to discuss and focus on fundraising especially considering our financial report. '

Food for New Thought – Roger would like to do it on December 7, 2019. It will be a holiday themed dinner. Roger will get the action plan together for this.

Roger will be stepping down from the BOT at the end of the year, because his life and business has gotten extremely busy and he doesn't feel he is providing the service needed to the board position.

ACTION PLAN REPORTS

1. VISITOR/MEMBER FUNNEL: Roger
No update
2. Policy Review: Marilyn & Mary Jayne
Marilyn and MJ have been reviewing policies independently and will begin meeting to discuss their suggestions. They will make their recommendations to the board and present the suggested actions. Rev. Sherry wants to review the suggested policy changes and recessions.
3. FUNDRAISING: Roger & Laverne
No Update
4. TECHNOLOGY: Gwen, Mary Jayne
No update. Roger expressed gratitude for the work Avi completed. Our phones work and we have wifi in all areas of the campus.
5. VOLUNTEER CORE: Jill
One of the new members will be the PowerPoint person
6. PROPERTY: Marilyn & Tarah
Mold testing will be completed, and the results will be presented for the next meeting. This is a critical issue that needs to be addressed ASAP.
7. SENIOR MINISTER INSTALLATION: Rasheryl
No update

Old Business

1. Board Member Applications
We received 2 applications from board members. Fran Peck and Noelle Jones.
Motion: To approve the applications to move forward through the screening process



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Motion by: Marilyn
Seconded by: Tarah
Motion Carried: Yes

2. Security
 - a. Property Keys/Locks

3. Letter of Call for Rev Sherry
This will be presented at the next meeting.

New Business

Next Meeting: Friday, November 1, 2019, 4:00 - 6:00 pm

Meeting Adjourned: at 5:50 by Roger Webb

Closing Prayer: Fran Peck

Respectfully submitted by: Mary Jayne Hyde