



Creative Living Fellowship

Opening Hearts, Incubating Dreams

Board of Trustees

Meeting Minutes

Wednesday, April 28, 2021, 4:00 – 6:00 pm

Attendance	Marilyn Strain, President, Fran Peck, <i>Member</i> , Deb Pope, <i>Member</i> , Tarah Hamman, <i>Member</i> , Rasheryl McCreary, R.Sc.P., Board Consultant
Ministry	Rev. Dr. Sherry F. McCreary, <i>Senior Minister</i>
High Watch	
Guests:	Deborah Covington, Nicole Jordan, and Rev. Jorge Suarez, Staff Members
Absent	Mary Jayne Hyde, <i>Secretary</i>

Call to Order At 4:07 pm by Marilyn Strain, President

Opening Prayer Fran

CLF Board Intention Read by Deb Pope

Consent Agenda Items

None

Rasheryl McCreary's Presentation

Board Consultant, Rasheryl McCreary, presented a Rebranding Proposal for CLF as we move forward. Staff members, Deborah Covington, Nicole Jordan, and Rev. Jorge Suarez were present for and participated in the discussion.

Motion: To work with Rasheryl on Rebranding.

Motion: Tarah

Second: Deb Pope

Motion carried Yes

Financial Update

See attached

Secretary's Report

No report. Secretary was absent.

President's Report

Tithe Recipients for Second Quarter

Three Tithe Recipient Applications were received.

1. Harvest Compassion Center – Nominated by Monica Zickus
2. Teen Lifeline – Nominated by Christa Luke
3. Foundation for Living Medicine – Nominated by Joyce Buekers
- 4.



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Motion To approve Teen Lifeline as the 2nd Quarter Tithe Recipient.
Motion: Fran
Second: Tarah
Motion Carried Yes

Tarah will send out the remaining nominations on the Tithe Recipient List.

Plan to Attract New BOT Members

Announce Nominations for new Board Members are still being received, with a deadline of May 19, 2021. Go ahead with background checks for nominees received.

Rev. Sherry will speak with Jeff Grossman and Peter Wearing about BOT membership

Vote on any proposed members during the May 26, 2021 meeting.

Deb Pope will continue to serve the Board (pursuant to her appointment by President Marilyn Strain) through the October Annual Membership Meeting to support the Board and the Rebranding process..

Senior Minister's Report

Move of CLF

M3 Commercial Movers reduced the moving bill from \$11,604.00 to \$5,503.00, which was paid.

The conference table was left for the new owners.

A new phone system is being set up. The CLF telephone number remains the same. Calls go into an automated answering system and callers are directed to the Senior Minister and Staff.

Staff Changes

Rev. Sherry reported staff changes:

- Music Director, David Paonessa left.
- Nicole's salary will remain the same. Although the Youth Ministry is on hold, Nicole has assumed other roles in the Ministry. This change will be reflected in the financial statements.

Liability Insurance

There was a discussion regarding maintaining liability insurance, and the decision was made to maintain it.

Financial

Investment update – sent requested documents to Austyn.

We may receive a credit from Waste Management

The first PPP loan was forgiven.

The second PPP is not in the forgiveness period yet.

There was discussion regarding paying off the EIDL of \$122,700 + any interest.

Motion To pay off the EIDL
Motion: Fran
Second: Tarah



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Motion carried Yes

Next Meeting

Wednesday May 26, 2021 from 4:00 – 6:00 pm

Closing Prayer

Meeting Adjourned

At 6:10 pm by Marilyn Strain, President

Respectfully submitted by Fran Peck