



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Friday, August 30, 2019, 4:00 - 6:00 pm

Attendees:

Marilyn Strain, *Vice President*, Gwen Garrett, *Treasurer*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, LaVerne Carrick, *Member*, Jill Nagle, *Member*,

Ministry: Rev. Dr. Sherry F. McCreary, *Senior Minister*

Guests: Rasheryl McCreary, R.Sc.P., *BOT Consultant*

Absent: Roger Webb, *Board President*, Tarah Hamman, *Member*

High Watch: Fran Peck

Call to Order: At 4:20 pm by Marilyn Strain

Opening Prayer: Fran Peck

Business

Consent Agenda Items:

Ratification of the email vote to approve the Audio Upgrade Proposal

Motion: To accept the Audio Upgrade Proposal as written in the attached document

Motion by: Marilyn

Seconded by: LaVerne

Motion Carried: Yes

Secretary's Report:

Approval of previous meeting minutes

Motion: To approve the minutes as written

Motion by: Mary Jayne Hyde

Seconded by: Gwen

Motion Carried: Yes

Treasurer's Report: Gwen Garrett, Treasurer

Gwen presented the financial report for CLF for January – July 2019

The Total Income for the period is \$234,167.59

The Total Expenses for the period are \$253,154.52

The Net Loss for the period is \$20,752.91

Of that there is \$15,037.00 expenses for repairs that was financed by the refinance

The effective Net Loss for the period is \$5,715.91

Gwen distributed CLF Counting Procedures (attached) during the meeting. This should be added to the BOT Handbook and the previous version removed.

Gwen also noted that credit card envelopes are not to be opened during the counting process.

Senior Minister's Report: Rev. Dr. Sherry F. McCreary

Installation

Rasheryl and Rev. Sally will co-chair the committee

Rasheryl will have a plan in a couple of weeks to the BOT

BOT support is needed to make this event happen



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Property Update

Rick has completed nearly one-half of the items on the list

Rick is not qualified for some items and a professional will need to be used

Deborah would like to get approval to have Rick work on some items.

Marilyn suggested we get quotes for paint-prep and we will do this

Rev. Sherry asked BOT members to:

- 1) contact Deborah prior to scheduling contractors to come out - their times need to be coordinated with the office
- 2) meet the contractors at CLF at the scheduled time

Deep-Cleaning Day on September 14, 2019 8 am – 12 Noon

New Member Applications

We have six new member applications:

Alicia Fields

Lori Keller

Billie Grace

Aleyna Lerner

Nancy Davis

Kehontas Rowe

New Member meeting was scheduled for October, but Sherry is considering having it in September. The board agrees and it will be scheduled for September.

September 15, 2019 for New Member Orientation

September 22, 2019 for New Member Sunday

These dates are pending calendar review with staff.

Staff

The bookkeeper hiring is still in progress the treasurer will advise when the time is right.

Sunday Service

Sunday Attendance: Average YTD 126 per Sunday

Total First Time Visitors from Jan 1 to last Sunday, August 25, 2019 is 179

That number is outstanding for new visitors.

The Sound System has been delivered and installed and it will be running this Sunday

Drew suggests we place the old system on offerup.com and Deb is doing that

Drew thinks the CD player is good enough and will not need to be replaced

Drew made changes to the camera set up and trained everyone on how to set it and he thinks this will work good for now

Luis recommended the same system for outdoors that he had recommended before. This is still pending and will put this on hold for this month.



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Education

The following classes are set for the Fall term:

- 4-T Prosperity Program with Rev. Sherry starting Wednesday September 4, 2019
- Manifest Your Beloved with Rasheryl starting Monday, September 9, 2019
- Foundations with Rev. Kathryn starting Tuesday, Sept 17, 2019
- From Whence We Came with Rev. Kathryn starting Sept 18, 2019
- Metaphysical Bible with Rev. Sandy starting in October

4T Tithes in the amount of \$1,432.00 were refunded to Catherine Cohen (via CLF Check No. 14938) on August 22, 2019, per her email request.

ANTN Conference is October 1-4 in Unity Village

Sherry will fly into Kansas City

Sherry is scheduled and the amount is approximately \$1575.00 not including meals

Practitioner Retreat

October 25, 26, 27 2019 at the Franciscan Renewal Center

Other:

Special Membership Meeting – October 20, 2019

This date is pending review with the staff

BOE/BOR DISSOLUTION

We will have a Gratitude Luncheon for the BOR, BOE, Circle Leadership to celebrate their service Saturday, November 16, 2019 at noon

President's Report: Roger Webb

Nothing at this time

ACTION PLAN REPORTS

1. VISITOR/MEMBER FUNNEL: Roger
 - a. No update
2. BOE/BOR DISSOLUTION: Marilyn & Mary Jayne
 - a. See above in Rev Sherry's report
3. FUNDRAISING: Roger & Laverne
 - a. No Update
4. TECHNOLOGY: Gwen, Mary Jayne
 - a. Prayer Line – in process
 - b. Upgrade Internet Service

We have a proposal from Reliable Tech for fixing our internet service (See attached proposal)

Motion: To approve the Proposal from Reliable Tech

Motion by: Gwen



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Seconded by: Jill

Motion Carried: Yes

5. VOLUNTEER CORE: Jill
 - a. Need Volunteers for upcoming events
 - 1) Cleaning Day
 - 2) Gratitude Luncheon
 - 3) Thanksgiving Potluck
 - 4) Christmas Decorating
 - 5) Christmas Potluck / Gift Exchange
6. PROPERTY: Marilyn & Tarah
 - a. Inspection completed
 - a. Roof – within the next couple of years we will need a new roof and it will cost approximately \$40,000 (\$10,000 to move the solar panels to do roof)
 - b. Tarah and Marilyn will walk the facility to determine how to make it a more rentable space.
7. SENIOR MINISTER INSTALLATION: Rasheryl
 - a. See Above

Old Business

1. Property Keys/Locks
 - a. Nothing to report
2. Letter of Call for Rev Sherry
Sherry will present it to the BOT soon
3. Senior Minister Installation
 - a. See above

New Business

1. Proposal for internet wiring
See Above
2. Mary Jayne proposal
 - a. Mary Jayne will see Nic for information regarding Holmes Hall Rental
3. BOT Meeting Agenda needs to be updated to monthly meeting

Next Meeting: Friday, September 6, 2019, 4:00 - 6:00 pm

Meeting Adjourned: at 6:31 by Marilyn Strain

Closing Prayer: Fran Peck

Respectfully submitted by: Mary Jayne Hyde