



# Creative Living Fellowship

*A Community of Care, Opening Hearts and Incubating Dreams*

## **BOARD OF TRUSTEES Meeting Minutes**

**Friday, February 14, 2020, 3:00 - 6:00 pm**

**Attendees:** Marilyn Strain, *President*, Noelle Jones, *Vice President*, Gwen Garrett, *Treasurer*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, Jill Nagle, *Member*, Fran Peck, *Member*, LaVerne Carrick, *Member*, Tarah Hamman, *Member*

**Ministry:** Rev. Dr. Sherry F. McCreary, *Senior Minister*

**Board Consultant:** Rasheryl McCreary, R.Sc.P.

**Guests:** None

**Absent:** None

**High Watch:** Ronda

**Call to Order:** At 3:13 pm by Marilyn

**Opening Prayer:** Ronda

**Senior Minister's Report:** Rev. Dr. Sherry F. McCreary

- The Arizona Corporation Commission has registered the new Board structure that was changed in the by-laws approved by the membership on June 2, 2019. The Corporation Commission's registration takes time to get processed. .
- Rev Sherry said we need to add the officers who are authorized by the by-laws to sign checks to the signing card at both banks. Deb Covington will schedule this with Bank of America and send an email out. Comerica Bank does not require the signers to come into the bank, so Rev. Sherry passed the form around to be filled out and signed by the following members: Rev. Sherry, Marilyn Strain, President, Gwen Garrett, Treasurer and Mary Jayne Hyde, Secretary. These members will also meet at Bank of America if Deb can get it scheduled for Wednesday, March 4, 2020.
- Amy Fiala, bookkeeper, will be submitting her letter of engagement in the next few days and will be starting as CLF's bookkeeper soon.
- The CLF office schedule is changing effective March 1, 2020. The church office will now be open Sunday through Thursday with days closed, Friday and Saturday. This will enable the staff to have two days off in a row and staff will be in the office on Monday when there is much business to be handled after the weekend.

**Strategic Planning – Rasheryl McCreary, R.Sc.P.**

The remaining time for this meeting, the BOT focused on strategic planning for 2020.

**Meeting Adjourned:** at 5:09 pm by Marilyn

**Closing Prayer:** Ronda

Respectfully submitted by Mary Jayne Hyde