



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Friday, August 2, 2019, 4:00 - 6:00 pm

Attendees:

Roger Webb, *Board President*, Marilyn Strain, *Vice President*, Gwen Garrett, *Treasurer*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, Laverne Carrick, *Member*, Jill Nagle, *Member*, Tarah Hamman, *Member*

Ministry: Rev. Dr. Sherry F. McCreary, *Senior Minister*

Guests: Rasheryl McCreary, R.Sc.P., *BOT Consultant*

Absent: None

High Watch: Fran Peck

Call to Order: At 4:10 pm by Roger Webb.

Opening Prayer: Fran Peck

Business

Consent Agenda Items:

Ratification of the email vote to approve the carpet cleaning

Motion: To accept the bid for carpet cleaning for Holmes Hall, the foyer, the stage and spot cleaning in the sanctuary from Zerorez for \$599.00 to be scheduled the fourth week in July.

Motion by: MJ

Seconded by: Marilyn

Motion Carried: Yes

Secretary's Report:

Approval of previous meeting minutes

Motion: To approve the minutes as written

Motion by: Gwen

Seconded by: Marilyn

Motion Carried: Yes

Treasurer's Report: Gwen Garrett, Treasurer

Gwen presented the YTD Financial Report through June 2019

The total Loss for the year of 2019 is, 14,838.07.

The board discussed fund raising projects. It was decided to plan on Friday, October 18, 2019 will be Food for New Thought.

Gwen presented the income by month of the contributions and noted May, June, July are down from the first four months of 2019.

Senior Minister's Report: Rev. Dr. Sherry F. McCreary

Installation Ceremony - November 8, 2019, 7:00 pm.

This is an important ceremony for CLF. We are committing to our minister and she to us. There will be many activities leading up to this event.



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Property Report

Roof Work:

Roof work is complete by Kyko. Marilyn checked it today and it looks good.

The tree removal company damaged the roof. The roof was repaired and the bill sent was sent to the tree removal company.

Church Security:

Business Security Assessment – A security company representative met with Rev. Sherry, Deb and Gwen who gave them a security inspection/assessment of what is needed for the facility. A comprehensive proposal from a security company that specializes in churches was presented. The bid includes 10 phones, cameras, fix facility internet, change locks and a recorded security system with a total cost of 15,118.27.

Staff

New Sound Tech – Drew Borda starts on Sunday, August 4, 2019

Handy Man – Rick Daly \$15.00 / hour. Deb set up a tracking log with projects for him to work on

Bookkeeper – Rev. Sherry, Gwen and Deb interviewed a prospective bookkeeper and they are moving forward with preparing to hire her. Gwen expressed concerned about hiring her now, with the lower summer income. Gwen also thinks we need this position filled as soon as possible. Cindy Fairmont is returning to Congregant Care

Sunday Service

Sunday Attendance

The average Sunday attendance since January this year has been 126 per week

First Time Visitors

We have had 164 first time visitors since Jan 1, 2019

Sound System

Paul and Luis looked at a new sound system and they like it and would like to move forward with purchasing it. They are waiting for Roger's input on the system. Roger will get with them.

Portable Sound System

Luis checked out a portable system that Paul and he liked. The price is 899.99. Roger said he has one that he uses on the road and it cost about \$300.00. Roger would like to check this out.

New Camera for Live Streaming

The camera we are using on Sunday is stalling and dropping during service. Luis Morales and Paul say we have the wrong camera for live-streaming. Roger will check with Deb regarding the camera to see if it is under warranty.



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES Meeting Minutes

Education

Summer Classes

Total 2019 Summer Session enrollment was 81 students. That is record for summer session.

Summer 4T class grossed over \$20,000

Class Fees will be re worked starting fall 2019. The only discount offered will be the member discount for classes.

Prayer Line:

We have a phone number that was supposed to be used for the Prayer Line. Rev. Sherry will check with Deb to see if she can get the prayer line up.

President's Report: Roger Webb

1. Discussion around members who have left CLF
Roger noticed people who are leaving and he would like us to be aware of the reasons if we hear anything.
2. Proposed Action Plan Heads
See below
3. Email communication
When we get emails please acknowledge we received it

ACTION PLAN REPORTS

1. VISITOR/MEMBER FUNNEL: Roger
2. BOE/BOR DISSOLUTION: Marilyn & Mary Jayne
3. FUNDRAISING: Roger & Laverne
4. TECHNOLOGY: Gwen, Mary Jayne
5. VOLUNTEER CORE: Jill
6. PROPERTY: Marilyn & Tarah
7. SENIOR MINISTER INSTALLATION: Jill

Old Business

Property Keys – the board will plan to change the locks, but it should be done in conjunction with the door changes to provide doors that can be opened from the inside.

New Business

Any new business from Board members by 3rd Friday of the month.

Next Meeting: Friday, August 30, 2019, 4:00 - 6:00 pm

Meeting Adjourned: at 6:20 by Roger Webb

Closing Prayer: Fran Peck

Respectfully submitted by: Mary Jayne Hyde