



Creative Living Fellowship

Opening Hearts, Incubating Dreams

BOARD OF TRUSTEES

Board of Trustees Meeting Minutes

Date: December 16, 2018

Attendance: Michelle Davis, President; Roger Webb, Vice President; Catherine Cohen, Treasurer; Peggy Struble, Secretary; Diana Golden, Trustee; Gwen Garrett, Trustee; Marilyn Strain, Trustee; Sandy Gibbons, Trustee, Monica Zickus, Finance Committee Board Member; Rasheryl McCreary, Executive Leadership Coach

Ministry & Staff: Rev. Sherry McCreary, Interim Minister; Deborah Covington, Executive Director

Guest(s): Sheron Ireland; Elaine Hawkins
Claudia Hartman, Spiritual Life Coach

High Watch:

Call to Order: President Michelle Davis called the meeting to order at 11:40 a.m. The Agenda and supporting documents/handouts were emailed for review before the meeting - although they were not discussed due to the special Strategic Planning Meeting

Opening Prayer: Rasheryl McCreary

CLF Board – Vision:

Intention

It is the intention of the Board of Trustees to create a stable financial base and a loving, generous connected community that joyously enables CLF to offer programs, services and activities that open the heart and incubate the dreams of every individual who walks through the door.

Visioning:

N/A

Three Accomplishments/Areas of Improvements:

N/A

Improvements:

N/A



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Business Agenda:

Consent Agenda Items

None

Secretary's Report

None

Executive Director's Report: Deb Covington (information e-mailed to Trustees, though not discussed)

Property Report:

- The valve on the water heater shows extensive erosion and needs to be replaced. It will be done ASAP by Dennis and at the same time he will replace rotted wood in the storage area where the heater is kept so it may be useful space. **This item has not been completed.**
- It was suggested by the solar inspector to have wire wrapped around the border of the panels to keep debris from collecting underneath. **This item has not been completed.**
- Our pest control service man has suggested installation of something that will keep birds off of the roof edging over the solar boxes. The bird droppings is ruining the paint. Dennis will investigate what would work best without causing harm to the birds. **This item has not been completed.**
- I've had conversations with the manager of the office complex to the south and he has agreed to consider putting a gate in the middle of the block wall creating easier access to both parking lots. I have two names who do block wall work and will get estimates from them both for discussion with the manager. **I've received a verbal estimate, waiting on it in writing (\$1,350).**
- Note summary of outside inspection performed by a profession inspector of all buildings for additional items.
- I received a quote of \$1,975 to repair leaks in flat roof over library. I've had a plastic sheet placed on the roof for now which seems to be helping.
- One of the a/c units Holmes Fellowship Hall will need to be replaced by the time the heat hits in 2019. The cost will be approx.. \$10k

Operations Report:

- We have an opening for a second volunteer in the bookstore.
- We have opening for additional volunteers to run the PowerPoint during Sunday services.

Business and Finance Report:

- We need a handyman to help with the upkeep of property

Treasurer's Report:

Creative Living University:

Month-end: - \$378.01

YTD: - \$4520.65

Operations:

Month-end: - \$3582.26

YTD: - \$42,116.12



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Spiritual Life Coach Ministry:

Month-end: \$0.00
YTD: \$0.00

The Wisdom Center:

Month-end: - \$16.60
YTD: \$30.17

Total

Month-end: - \$3976.87
YTD: - \$46,606.60

Finance Committee Report

None

Community First Update

None

Board Updates: None

- Board of RegentsDeborah Covington
- Board of Ecclesiastics.....Laura Jesmer/Rev. Sherry McCreary

Senior Minister's Report

None

President's Report

None

Old Business

None

New Business

Catherine Cohen moved to approve the following slate of officers for 2019: Michelle Davis, President; Roger Webb, Vice President; Catherine Cohen, Treasurer; and Peggy Struble, Secretary. Sandy Gibbons seconded the motion. The motion was passed unanimously.

The Board extended its deep appreciation to Sandy Gibbons for his three years of service on the Board of Trustees.

The Board held a Strategic Planning meeting in closed and confidential session, facilitated by Rasheryl McCreary.

- After discussing various options, the Board unanimously decided to sign a Letter of Intent to refinance the church property mortgage with Proteus Capital LLC.
- The next Strategic Planning meeting will be on January 5, 2019 from 9 a.m. to 4 p.m.



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Tabled Business

None

Tithing Selection: Vice President Roger Webb

- Amount available for tithing: \$2641.00
- Monthly tithing requests: Urban Street Angels and Boys to Men Arizona
- Prayer
- After presentation and prayerful consideration of the tithe requests, Catherine Cohen moved to tithe 50% of the amount available for tithing to Urban Street Angels and the other 50% to Boys to Men Arizona. Diana Golden seconded the motion. The motion was unanimously approved.

Urban Street Angels	\$1320.50
Boys to Men Arizona	\$1320.50
Total Tithe	\$2641.00

Sunday Offering Counters sign up document (Note BOT members will also be part of the usher team in counting):

N/A

Next Meeting: January 13, 2019

Closing Prayer: Rasheryl McCreary

Meeting Adjourned: The meeting was adjourned by President Michelle Davis at 2:04 p.m.