



# Creative Living Fellowship

*A Community of Care, Opening Hearts and Incubating Dreams*

## **BOARD OF TRUSTEES Meeting Minutes**

**Friday, November 1, 2019, 4:00 - 6:00 pm**

### **Attendees:**

Roger Webb, *Board President*, Marilyn Strain, *Vice President*, Gwen Garrett, *Treasurer*, Rev. Mary Jayne Hyde, R.Sc.P., *Secretary*, Jill Nagle, *Member*, Fran Peck, *Member*

**Ministry:** Rev. Dr. Sherry F. McCreary, *Senior Minister*

**Guests:** None

**Absent:** Tarah Hamman, *Member*, Noelle Jones, *Member*, LaVerne Carrick, *Member*

**High Watch:** CLF Practitioner Corps

**Call to Order:** At 4:14 pm by Roger Webb

**Opening Prayer:** Rev Sherry

### **Business**

**Consent Agenda Items:** Hobaica Contract

Motion: To approve the email vote for the Hobaica Maintenance contract attached to these minutes.

Motion by: Mary Jayne

Seconded by: Gwen

Motion Carried: Yes

### **Secretary's Report:**

Approval of previous meeting minutes as corrected

Motion: To approve the minutes from the September 27, 2019 meeting as corrected.

Motion by: Mary Jayne Hyde

Seconded by: Gwen

Motion Carried: Yes

### **Treasurer's Report:**

Gwen

Asked to trending type information

MJH volunteered to manage the bookstore. She will work with Rev Sherry to determine a plan.

### **Senior Minister's Report:** Rev. Dr. Sherry F. McCreary

Property report:

1. Rick is repairing the north parking lot light that was not working.
2. Rick will be adding an alarm to office door, so if someone is in the library or back offices, they will know when someone comes into the building.
3. Our HVACs are being serviced next week on Nov 8<sup>th</sup>.

Mid-day Meditation Service is now happening on Tuesday -Friday from 12 Noon – 12:30. It is a silent meditation with music only. It will continue on days that the office is open. The sanctuary doors open at 11:45 am.



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Congregant Care Day is scheduled for November 10, 2019 – Josette Bergeron is the new leader who is being overseen (assisted) by Cindy Farrimond. The Sacred Passage Team has been added to this Ministry to provide music for those receiving support from Congregant Care.

Education – New class starting this Sunday with Rev. Sandra Hopper  
Rev. Sherry will be teaching Practitioner I and Foundations beginning in January 2020.

### **President's Report: Roger Webb**

Roger welcomed new BOT members

Food for New Thought

One person has volunteered to host it, Gwen and we were looking for a progressive dinner type of evening

Rev Sherry explained how Food for New Thought worked at NVC. It was done over a multi-week period of time with one dinner happening per night.

The group discussed how we may do something similar.

The group decided to change the plan and open up to whole month December to hosting dinners.

As we discussed the upcoming calendar of events, we decided we should have an additional meeting this month.

Our next meeting will be November 15<sup>th</sup> at 4:00 pm.

Then the next meeting will be on December 6<sup>th</sup> 4:00 pm

Boxes of Books in storage that could be sold – we can consider this in near future to raise money.

### **ACTION PLAN REPORTS**

1. VISITOR/MEMBER FUNNEL: Roger  
No update
2. Policy Review: Marilyn & Mary Jayne  
Marilyn and MJ have been reviewing policies independently and will begin meeting to discuss their suggestions.
3. FUNDRAISING: Roger & Laverne  
No Update
4. TECHNOLOGY: Gwen, Mary Jayne
5. VOLUNTEER CORE: Jill  
One of the new members will be the PowerPoint person
6. PROPERTY: Marilyn & Tarah  
Mold testing will be completed, and the results will be presented for the next meeting. This is a critical issue that needs to be addressed ASAP.



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### **Old Business**

1. Letter of Call for Rev Sherry
  - a. This will be there for the next meeting
2. Security
  - a. Property Keys/Locks – No update
3. Mold Testing
  - a. Jill will get another quote for mold testing
  - b. Roger will ask for verbal quotes from Tarah for others. Then we can vote.
  - c. Roger will get quotes for the gates that prevents someone being able to unlock the gates from the outside.
4. Senior Minister Installation
  - a. No Update
5. Volunteer Luncheon / Gratitude Luncheon
  - a. Fran and MJ to take responsibility for this event.

### **New Business**

None

**Next Meeting:** Friday, November 15, 2019, 4:00 - 6:00 pm

**Meeting Adjourned:** at 6:40 by Roger Webb

**Closing Prayer:** Fran Peck

Respectfully submitted by: Mary Jayne Hyde