



**CREATIVE LIVING FELLOWSHIP**  
*Opening Hearts, Incubating Dreams*

**Board of Trustees Meeting Minutes**  
**January 13, 2019**

**Attendance:**

**Board Members Present:** Roger Webb, Vice President; Catherine Cohen, Treasurer; Peggy Struble, Secretary; Diana Golden, Trustee; Gwen Garrett, Trustee; Marilyn Strain, Trustee

**Board Members Absent:** Michelle David, President

**Ministry & Staff:** Rev. Sherry McCreary, Interim Minister; Deborah Covington, Executive Director

**High Watch:** Monica Zickus, R.Sc.P

**Call to Order:**

Vice President Roger Webb called the meeting to order at 11:50 am.

**Opening Prayer:** Rev. Sherry McCreary

**CLF Board - Vision:**

It is the intention of the Board of Trustees to create a stable financial base through a generous, connected community of care, love and friendship that joyously enables CLF to open the hearts and incubate the dreams of every individual who walks through our doors.

**Loving/Bonding Exercise:** Roger Webb

We shared what “clutter” we intend to let go in the New Year.

**Three Accomplishments:**

1. Our meeting with Rasheryl McCreary helped to clarify our current organizational structure and develop a new structure that might better serve us.
2. Sandy Gibbons' funeral was a wonderful service, put together in a short amount of time, for which the family was very grateful. Some family members attended this morning's church service.
3. We moved to a single Sunday worship service.

**Areas of Improvement:**

4. Perhaps give something tangible to second and third time visitors (1st time visitors now get a rose).
5. How to deal with people who do not comply with seats designated for persons who bring pets (not just dogs) to the worship service.
  - perhaps allow only service animals
  - establish a pet ministry person to monitor pets and seating; Rev. Sherry will convey this suggestion to the Board of Ecclesiastics committee.

**BUSINESS AGENDA**

**Consent Agenda Items:** Vice President Roger Webb

Marilyn noted that there is no longer a plastic sheet on the roof, as stated in the Property Report of the December 16, 2018 minutes.

A motion to approve the December 16, 2018 minutes with this correction was made by Catherine, seconded by Diana, and approved unanimously.

**Secretary's Report:** Peggy Struble  
None

**Executive Director's Report:** Deb Covington  
None

**Property Report:** Deb Covington  
None

**Operations Report:**

None

**Business and Finance Report:**

None

**Treasurer's Report:** Catherine Cohen

None

**Board Updates:**

6. Board of Regents: Deb Covington

None

7. Board of Ecclesiastics: Rev. Sherry McCreary

None

**Interim Minister's Report:** Rev. Sherry McCreary

8. Has not yet received a Letter of Call

9. 4T Class: 53 people enrolled as of last week. May possibly start a Saturday class in March. May have someone interested in coordinating tasks with volunteers for the class.

10. Rev, Rainbow Walden will speak at the end of January, and his wife will provide the music.

**President's Report:**

None

**Old Business:**

11. Roger Webb: Working on the Sunday service link on the website.

12. Roger Webb: The Search Committee hopes to hold a meeting in a few weeks.

**New Business:**

13. The Board ratified the following email votes:

A. A motion to extend a Letter of Call to Rev. Sherry was made by Gwen, seconded by Peggy, and approved unanimously.

B. A motion to override the e-mail procedure to permit discussion before an email vote on Holiday Gifts was made by Roger, seconded by Catherine, and approved unanimously.

C. A motion to approve and disperse the Holiday Gifts was made by Catherine, seconded by Roger, and approved with one abstention by Gwen.

14. A committee consisting of Catherine, Gwen, and Marilyn was formed to review all church policies, including email votes by the Board.
15. BOT representatives for Discovery Class:
  - Feb. 11: Roger
  - Feb. 18 - Peggy
  - Feb. 25 - Catherine

Representatives should arrive at 6:15 p.m. and bring snacks, which will be reimbursed.

Idea for future consideration: hold a Sunday informational meeting for people who cannot attend a Discovery Class.

**Tabled Business:**

16. Review of new job descriptions for Executive Director and Senior Minister
17. Call to other ministers
18. Approval of new organizational structure

**Tithing Selection:** Vice President Roger Webb

19. Amount available for tithing: not yet determined
20. Monthly tithing requests: Sea Otter Foundation, Rick Daley, Rasheryl McCreary
  - A motion to tithe the entire amount available, when determined, to Rasheryl McCreary was made by Peggy, seconded by Marilyn, and approved. Diana and Catherine voted no, and Rev. Sherry abstained.
  - After further discussion, a motion to rescind approval of the prior tithing motion was made by Catherine, seconded by Marilyn, and approved unanimously.
  - A motion to table decision on January tithing was made by Gwen, seconded by Peggy, and approved unanimously.

**Next Meeting:** Sunday, February 17, 2019, at 11:45 a.m.

**Closing Prayer:** Monica Zickus, R.Sc.P.

**Meeting Adjourned:** Vice President Roger Webb adjourned the meeting at 2:00 pm.