



# Creative Living Fellowship

*A Community of Care, Opening Hearts and Incubating Dreams*

## **BOARD OF TRUSTEES MEETING MINUTES SPECIAL MEETING**

**Wednesday, August 31, 2022, 6:00 pm**

### **Attendance:**

Rev. Dr. Sherry F. McCreary  
Debra Pope, BOT President  
Fran Peck, BOT Member  
Tarah Hamman, BOT Secretary

**Call to Order:** Debra Pope, President 6:06 PM

### **Check-in**

### **Business:**

Regarding Dreamy Draw Property

Year 1 Rent \$5,399 +2.9% Tax, utilities include trash, water, electric.  
3 months rent off a 5 year lease OR 1 month rent off a 3 year lease.

Thomas Smith/ Realtor joined our meeting at 7:37pm

- Explained the Rent discount excel spreadsheet that was sent to the BOT.
- Security system is included but the service is provided by the tenant.
- Parking: ADA will be provided
- Last month's rent is security deposit \$5,967.50
- Asks for the LandLord: Bathroom renovation, Use of existing furniture.

Thomas Smith/ Realtor left our meeting.

BOT unanimously agrees to propose a Letter of Intent (LOI) for \$19/SF - 3 year lease plus Tenant Improvement (T.I.) List.

Rev Sherry to communicate this to realtors Thomas Smith & Don Morrow.

**Meeting Adjourned:** by Debra Pope, President at 8:30PM? I didn't record the exact time.

**Closing Prayer** Fran Peck