



Creative Living Fellowship

A Community of Care, Opening Hearts and Incubating Dreams

BOARD OF TRUSTEES MEETING MINUTES

Sunday, July 15, 2018

Attendance:

Michelle Davis, R.Sc.P., President; Carla Monterroso, *Secretary*; Dustin Snyder, *Member*; Sandy Gibbons, *Member*; Catherine Cohen, *Treasurer*; Rev Michele Whittington, *Sr Minister*

Absent:

Diana Golden, *Member*, Roger Webb, *Vice-President*

Ministry &

Staff: Deborah Covington, *Business & Finance Manager*;

Loving Exercise:

Catherine Cohen

Call to Order: At 1:28 by Michelle Davis, R.Sc.P., *President*

For review, the Board of Trustees Meeting Agenda and supporting documents were emailed prior to the meeting.

Opening Prayer: Michele Whittington

High Watch Held by: Karen Nestor

Accomplishments and Areas of Improvement:

Accomplishments:

- Focus and use of Visioning
- Youth ministry has two new volunteers -- Lisa W and Amethyst

Improvement:

- Making visioning part of more things – consistent throughout
- More people bringing a guest (especially leaders) – Friendship month (October)
- Up level the process and selection of church leaders.

RE: Friendship Month Have LCs communicate out that we need a circle or two to assist and create and follow the process for hosting Friendship Month in October.

Business Agenda:



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Consent Agenda Items:

Approval of June 2018 minutes

Correction noted: June 2018 minutes - Roger moved for approval of all consent items, seconded by Dustin, no discussion. Motion carried.

Sandi moved for approval of June 2018 minutes with the correction noted above
Carla second with no discussion - Motion carried

Approval of the ratification and e-vote for new members. Catherine motioned, Sandi second, no discussion – Motion carried.

NAMES: Julie Barker, Stephanie Dufner, Amanda Hayes, Jim Hollenback, John Kai, Barbara Madden, Brian Madden

Secretary's Report: Carla Monterroso, *Secretary*

Completed the distribution of names from the 2018 visioning to Michele and Michelle. Nothing else to report currently.

Business /Operations Report: Deborah Covington, *Business & Finance Mgr*

Property:

- The valve on the water heater shows extensive erosion and needs to be replaced. It will be done ASAP by Dennis and at the same time he will replace rotted wood in the storage area where the heater is kept so it may be useful space. **This item has not been completed.**
- It was suggested by the solar inspector to have wire wrapped around the border of the panels to keep debris from collecting underneath. **This item has not been completed.**
- Our pest control service man has suggested installation of something that will keep birds off of the roof edging over the solar boxes. The bird droppings is ruining the paint. Dennis will investigate what would work best without causing harm to the birds. **This item has not been completed.**
- I've had conversations with the manager of the office complex to the south and he has agreed to consider putting a gate in the middle of the block wall creating easier access to both parking lots. I have two names who do block wall work and will get estimates from them both for discussion with the manager. **I've received a verbal estimate, waiting on it in writing (\$1,350).**



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- We still have a water leak in the library underneath the window which showed up during the monsoon rains. The person who did the work for us last year is scheduled to come take a look this next week.

Operations:

- I just trained a third volunteer for the bookstore.
- I've found a third volunteer to run the PowerPoint for 2nd services.

Business and Finance:

- The BOT Vice-president spoke to our internet provider (Cox) and found out the intermittent connection interruption to our LiveStream is caused by our router not their provided connection. We will purchase a second router which will be dedicated to the LiveStream and should solve our issue.

Open Items:

- None at this time

Treasurer's Report: Presented by Catherine Cohen

163 YTD average attendance

\$6,190 YTD average weekly income

P&L by Class review:

Creative Living University:

June total net = **-\$1,883.22**

Year-to-date net = **-\$3,689.37**

Operations:

May total net = **-\$ 2,641.41**

Year-to-date net = **-\$17,063.81**

The Wisdom Center:

May total net = **\$ 4.81**

Year-to-date = **\$87.76**

Totals:

May total net = **-\$ 4,591.82**

Year-to-date net = **-\$20,665.42**



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Catherine and Monica were looking into how we can have the congregation have an investment so that the mortgage is paid off. Looking into what provisions are needed so that not everyone would cash out. Catherine will review with Monica how this can be completed. More news soon

Visioning by Creative Committee is looking at having the building earn income. Open the doors to all religions to generate revenue.

Broad discussion regarding having our name as Creative Living Center to attract meetings.

Catherine will ask Earl Schroer (realtor) and also have Suzanne Chitty research additional income from rental for the building. Michelle Davis will work with BNI to see how they can expand into our building.

CLF Circle Update: No circle update

Board Updates:

- **Board of Ecclesiastics** Report shared by Michele Whittington:
The board has been working on the appeals process if a license is suspended or terminated. We are in the last phase of completing the policy and the process as needed. Please be prepared to review so that we can complete an electronic vote.

Spa day is not happening in October.

- **Board of Regents** - We will ask Fran for updates for the future meetings.

Senior Minister's Report: No new report.

President's Report:

Michelle Davis

Old Business:

Service Angel – October 20 – NEON

Farmer's Market – Dating Night – 50 RSVPs but only 12 attended.



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Service Angel Recognition - Moved the luncheon to October 20th. Neon is the theme "You are the brightest part of CLF" Roger and Carla will get the quote for all the items and deliver a quote for donation needed to the BOT

Nominating committee -- We will use the new questions from the visioning. We want to move quickly so that we can have a new member voted in on August 19th.

Catherine, Michele, Michelle are members of committee and Anna Caldwell may also be included.

Review absences for Diana Golden needed – Deb and Carla will review and share details with Michele Davis.

New Business:

\$ 2565 to tithe for June

Tithe Requests:

From Michele Whittington to New Vision Center for Spiritual Living– For the touching and amazing Celebration of Life Service for Rev. Lonnie

Held over requests from May's meeting:

Deborah Covington to Stacy Joy Music for Seva with the music – during our recognition of Rev. Lonnie service

Deborah Covington to ANTN (**can wait another month)

Flannery Diehl to Keisha Jones for Seva in Farmers' Market

Motion for the July tithe requests made by Catherine Cohen:

Rev. Sherry McCreary \$1000

Stacy Joy Music \$1000

Keisha Jones \$565

Seconded by Sandi, no discussion, motion carried.

Next Meeting: August 19th at 1:00pm – Carla will be absent

Meeting Adjourned: At 3:28 pm by Michelle Davis, R.Sc.P., President



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Closing Prayer: Cyndi Fairrimond

Respectfully submitted by Carla Monterroso, Secretary Board of Trustees