



CREATIVE LIVING FELLOWSHIP
Opening Hearts, Incubating Dreams

Board of Trustees Meeting Minutes
February 27, 2019

Attendance:

Board Members: President, Roger Webb; Vice President, Marilyn Strain; Gwen Garrett, Treasurer; Peggy Struble, Secretary; Catherine Cohen (via Zoom), Trustee

Ministry & Staff: Rev. Sherry McCreary, Senior Minister

Guest(s): Rasheryl McCreary

Absent: Michelle Davis, Deborah Covington

High Watch: Fran Peck

Call to Order:

President Roger Webb called the meeting to order at 1:10 pm.

Opening Prayer: Fran Peck

CLF Board - Vision

It is the intention of the Board of Trustees to create a stable financial base through a generous, connected community of care, love and friendship that joyously enables CLF to open the hearts and incubate the dreams of every individual who walks through our doors.

BUSINESS AGENDA

Consent Agenda Items: (Roger Webb)

1. Email vote on 2019 Budget

- The Board discussed potential changes to the 2019 Budget shared at the 2/24 Membership meeting, including (a) removal of the \$190/month for Rev. Michele's life insurance; (b) substitution of a mortgage payment due to re-financing.
- A motion to rescind the 2019 Budget was made by Gwen, seconded by Marilyn, and approved unanimously.
- A revised budget will be presented for consideration and vote at the next meeting.
- Going forward, digital copies of budgets and supporting documentation should be made available for BOT members to review.

Secretary's Report: (Peggy Struble)

A motion to approve the February 17, 2019 minutes and February 23, 2019 minutes was made by Gwen, seconded by Marilyn, and approved unanimously.

Business/Operations Report: (Deb Covington)

No Report

Treasurer's Report: (Gwen Garrett)

The broker requested a copy of the 2019 Budget which will be sent after a revised 2019 Budget is adopted. A letter highlighting our assets, perfect mortgage payment record, and other reasons that mortgage companies should wish to refinance our mortgage was sent last evening.

Senior Minister's Report: (Rev. Sherry McCreary)

1. Rev. Sherry inquired whether arrangements for Lonnie's Memorial Garden could now be announced. The Board approved.
2. In addition to other new High Watch procedures, the High Watch person will deliver the opening and closing prayer at BOT meetings.

President's Report:

The Board agreed that the President's Report should remain a part of each meeting agenda and that, among other things, the President's Report should include Member questions and concerns expressed to the President, Rev. Sherry, or Deb between meetings.

Old Business:

3. Live Stream (Roger)
 - Live Stream is now available on YouTube. Roger continues to search for the best app to also live-stream on Facebook.
4. Search Committee (Roger)
 - Roger reported that the Search Committee met on Sunday and recommends that the BOT extend an offer to Rev. Sherry to become Senior Minister.
 - A motion to extend an offer to Rev. Sherry to become Senior Minister, contingent upon approval of the Members, was made by Marilyn, seconded by Gwen, and approved unanimously.
 - Rev. Sherry stated that she would accept the call if issued by the Members.
5. Fundraisers
 - Founders Brunch — a new date will be chosen for sometime after the 4T class is completed and the mortgage is refinanced.
 - Daniel Nahmod Concert — more marketing is required, perhaps live announcements at Sunday services and flyers to other churches
 - Food For New Thought — a date will be chosen for sometime after the 4T class is completed
6. Finance Committee
 - A motion to dissolve the Finance Committee and have the BOT assume its functions was made by Marilyn, seconded by Rev. Sherry, and approved unanimously.
 - Gwen will notify the Finance Committee members.
7. Lonnie Memorial Garden
 - The dedication service will be held on April 14, 2019.
 - BOT still needs to decide what kind of plaque to install.

New Business:

8. BOT Policies & Bylaws
 - All current and new BOT members will need to read all Policies and Bylaws and sign a statement that they have read and understand the documents.
9. BOT vacancies

- A motion to extend the deadline for filling the current BOT vacancies from 60 to 90 days was made by Gwen, seconded by Cat, and approved unanimously.
- The election date to fill current vacancies was set for May 19, 2019.
- Going forward, as part of the new Strategic Plan, candidates will be asked to complete a new application form including questions about their specific experience and expertise to serve on the Board.

10. Email votes

- The Board will revisit its email voting policy.

11. Telephone lines

- Gwen will contact current and new providers of telephone services.
- It would be helpful if one of the current BOT vacancies was filled by someone with “repair” or “facilities” skills or experience.

12. Roof

- Marilyn reported on current roof issues (trash and drainage tubing that wasn’t removed; cracks around the base: exposed foam; debris blockage of drains). The current contractor will address these issues.
- Going forward, we need to obtain more than one quote for all contract work.

Tithing Selection: (Vice President Marilyn Strain)

13. Tithing decisions will be made at the end of the quarter pursuant to BOT’s new tithing policy.

14. The Board determine the order of beneficiaries in 2019:

- Habitat for Humanity (1st quarter)
- Trans Youth & Parent Organization (2nd quarter)
- Operation Underground Railroad (3rd quarter)
- Mankind Projects (4th quarter)

Next Meeting: Wednesday, March 6, 2019, from 1:00 p.m. to 2:30 p.m.

Closing Prayer: Fran Peck

Meeting Adjourned: President Roger Webb adjourned the meeting at 2:50 p.m.