



Creative Living Fellowship

Opening Hearts, Incubating Dreams

Board of Trustees

Meeting Minutes

Wednesday, September 22, 2021, 4:00 – 6:00 pm

Attendance	Marilyn Strain, <i>President</i> ; Mary Jayne Hyde, <i>Secretary</i> ; Debra Pope, <i>Member</i> ; Tarah Hamman, <i>Member</i>
Ministry	Rev. Dr. Sherry F. McCreary, <i>Senior Minister</i>
High Watch	
Guests:	
Absent	Rasheryl McCreary, <i>RScP., Board Consultant</i> ; Fran Peck, <i>Member</i>

Call to Order At 4:08 pm by Marilyn Strain, *President*

Opening Prayer

Ronda Emmrich

High Watch

Ronda Emmrich

Visitor

Austyn Whittenburg of Whittenburg Wealth Partners

- Austyn provided an update on our investments. He advised that historically, September can be a bit volatile. It is usually the worst month of the year for the stock market.
- Austyn also recommended that Expenses for 6 mos. to 1-year should remain liquid.
- After his report and recommendations, the BOT agreed to stay where we are with investments.

CLF Board Intention

Read by Debra Pope

Consent Agenda Items

Motion: To confirm Toni Farrar as new member.
Motion By: Fran
Seconded By: Mary Jayne
Motion Passed: Yes

Financial Update

See attached documents

The Board would like to see a rolling 3-month report of financial data.



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The President asked if the Board would like to put another \$200,000 into the investment.

The total savings account balance \$422,922.00

Of the Savings \$416,039.59 is the balance from the property sale.

Motion: To add \$200,000 into our investment account with Whittenburg
Wealth
Motion by: Debra
Seconded By: Mary Jayne
Motion Passes: Yes

Rev. Sherry will contact Austyn, and will advise Marilyn and Mary Jayne.

The COVID numbers are still increasing in Arizona and the Board does not think it is feasible to consider meeting in person at this time.

Secretary's Report

None

President's Report

Policy Review

Policy & Procedure Updates

Debra suggested we Retire, Keep, or put On Hold some Policies. (1) Retired = Disposed of; (2) On Hold = We may use again

Motion: To approve the attached Policy changes as shown in the attached
list.
Motion By: Tarah
Seconded By: Debra
Passed: Yes

BOT Member Applications

We could consider continuous membership of Board members, at some point, rather than specific terms.

Motion: To accept the following BOT Applications from: Lori Keller and
Debra Pope
Motion By: Mary Jayne



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Second By: Rev. Sherry

Motion Passed: Yes

Board Applicant, Harris Silver, cannot be considered for the BOT at this time because he has not taken Foundations.

The quarterly tithe will be handled during the October meeting.

Senior Minister's Report

Rev. Sherry will be ordained through ANTN on Monday, September 27, 2021 at 10:30 am. The BOT is invited to attend. She will send the Zoom invitation to the BOT

The new computer was ordered and delivered to Deborah Covington, Staff. She wants to purchase the CLF computer that she used prior to getting the new one. The Board agreed to give her the computer.

Jorge needs a computer and Tarah has a computer for sale that may work for Jorge. Tarah will send the specs for the computer to Jorge.

ISP Expenses for Deborah Covington have increased by \$90 per month since she has been working from home. The Board agreed to pay a one-time reimbursement, retroactively, in the amount of \$90.01 per month, from April 2020 to September 2021. A monthly reimbursement of \$90.00 will be paid to Deborah, beginning in October, 2021.

Motion: To reimburse the Office staff for additional internet costs incurred since working from home.

Motion By: Debra Pope

Seconded By: Tarah

Motion Passed: Yes

Monthly Community Visioning will be held on October 17, 2021, after Sunday Service.

Rev. Leonard's daughter called to let us know that his health is declining rapidly.

Calls and visits are not recommended.

Upcoming Classes:

Forgiveness Class upcoming

Ernest Holmes Book Study begins again this Saturday

Monday Spiritual Practices is ongoing

Joy Peters left CLF a bequest of \$1000.00



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Next Meeting

Wednesday, October 27, 2021 from 4:00 – 6:00 pm

Annual Membership Meeting October 24, 2021 - Planning Meeting will be handled by Rev. Sherry, Marilyn, Rasheryl and Nicole on October 20 at 4:00 pm.

Closing Prayer

Ronda Emmrich

Meeting Adjourned

At 6:29 pm by Marilyn Strain, President

Respectfully submitted by Mary Jayne Hyde